

DPW Commission Meeting Agenda
Wednesday, August 14, 2013
7:00 p.m. – Police Station Community Room

A DPW Commissioners meeting was held on Wed. 8/14/13 at 7pm in the Community Room at the Police Station. Commissioner Sena arrived 10 minutes late, also present were Asst. Director T. Olson, D. Greel and G. LeBlanc.

7:00 PM Approval Items:

Board of Commissioners Minutes Approval: Commissioner Reed moved to approve the 7/30/13 minutes, seconded by Commissioner Sena, Vote: 3-0.

Approval of Sale of Cemetery Lots

7:05 PM Open Session:

Open for Public Discussion with the Commissioners: Frederick Tarr spoke about the Back Beach bathrooms being closed, he requested that they could at least be opened as dressing rooms. J. Parisi said they will be closed for the remainder of the summer. He recommended perhaps bringing in a larger porta potty; he said a handicap porta potty is larger and might be more comfortable for changing. Commissioner Reed said the bathrooms are not for changing; they are bathroom facilities. D. Greel said the vendor can furnish one for changing. It was questioned that since there's only 2-3 weeks left in the season, if it's worth it at this point. Commissioner Sena said we should proceed with the larger porta potty; it's worth it. J. Parisi said they should be able to change out an existing porta potty this Friday and leave it through 9/15/13.

Z. Seppala, 92 Granite Street, stated that he lives at the base of Landmark Lane. He said a motorcycle came around the corner last week and he heard a crash; he thinks that they hit sand or something. He recommends perhaps putting a sign saying "dangerous curve" to warn people. J. Parisi said he can bring this to the Chief of Police and the Traffic committee. He said he'd also like to mention that people are driving across the yellow lines when they're going around curves. Chairman Gardner said that issue should be addressed by the Traffic Committee.

7:10 PM New Business:

Snow & Ice Policy: this is going to be a workshop agenda item for the Board of Selectmen. Chairman Gardner said that when it was reviewed previously approximately one quarter or one third of the budget was going to plowing private roads (some roads are dead ends). J. Gardner said he was hoping this would be an item for town meeting so the town voters could decide if they were in favor of paying to plow private roads.

FY14 Capital Funding Project List: J. Parisi listed the following items: Pigeon Cove outer seawall and inner harbor breakwater, fuel dispensing, facility improvements \$75,000 design, inner harbor wall repairs, library fire escape, he said the legion building is waiting for CPC funding, building capital funds \$20,000 A/C for town hall. Chairman Gardner suggested perhaps limiting the number of new projects that are taken on next year by the DPW until some of the pending projects can be completed. He continued that last time it was reviewed there were about 98 projects, some take years to complete.

FY13 Performance Evaluations: The performance evaluations are due in early September.

8:20 PM Ongoing Business:

Community House Facilities Manager: Chairman Gardner said this item is still under consideration by the Board of Selectmen. Commissioner Reed said the rules for Tuck's Point are simplistic.

Chapter 90 Road Improvements: It was discussed that one half of the handicap ramps have been completed; the other half will be completed tomorrow. Summer Street continues to be the big question. Commissioner Sena is concerned

that there isn't much of a stone/gravel base on Summer Street. It was discussed that reclamation should take place from Pleasant to Prospect; perhaps we can live with milling and paving the rest. If Summer Street was completed, there would be \$134,000 for other projects. Gott Street needs \$90,000; perhaps the town will receive \$190,000 next year in funding. Chairman Gardner stated that there are only fourteen (14) days before school starts. It will be a disaster if it's not complete and school has started. Chairman Gardner questioned milling it; how about reclamation on the lower part. Commissioner Sena said he wants to go on record saying he wants reclamation on the lower end but he'd like to look at it in 5 years. He stated we are just before school and this contract was awarded many months ago, there should have been red flags here for everyone. We let this go too long. He said if they can get in by Tuesday he'd like to see reclamation; if they can't get in by Tuesday, mill it - take out an inch, and add 2", but make sure it doesn't affect anyone's driveway. J. Parisi will call the vendor tomorrow and advise the Commissioners of the status.

DPW Related Articles for Fall Town Meeting:

Blue Gate Garden apothecary - access to property. The existing access is over the Transfer Station Lot. Chairman Gardner said right now there is access there but the prior owners of Blue Gate worked around it; he said he doesn't have a problem with keeping the access the same. He stated that if the applicant is proposing to create a more formal entrance there, it does create some issues around plowing, etc. He asked the applicant if they want to use it like it was used in the past, or are they looking to use it as a regular exit and entrance all the time. The applicant stated they would like to do it the right way from the beginning and what is best for their customers. She said this is a new building and a new business. Chairman Gardner said he has no problem keeping it the same as it has been in the past but he would like to hear from Mel before moving forward on this. Chairman Gardner also questioned if two entrances/exits could be created on Main Street side; one on each end of the lot. Vehicles could enter on one end and exit on the other end of their lot. The applicant said they would need to go in front of the Site Plan Review for this change. Commissioner Sena said if that gate is moved given the constant traffic, five or ten years down the road we don't want problems.

8:30 PM Ongoing Capital Projects

Review of Capital Project currently in progress

8:50 PM Other Issues of Discussion

Long Beach Public Forum at Library tomorrow evening: The Commissioners haven't seen anything formal about what is being presented at this forum; it was stated that various scenarios are being presented.

FEMA maps and flood zones: Chairman Gardner said they're difficult to view on-line.

Commissioner questioned if the bathrooms are kept open later when there are events in town. It was stated yes they are.

Next Meetings: Wed., 8/28/13- Conference Room A – Town Hall

9:15 pm - Commissioner Reed moved to adjourn, seconded by Chairman Gardner, Vote: 2-0, Commissioner Sena left the meeting at 8:30 pm.

Tickler list:

August, 2013	Roads to be repaired
August, 2013	Sewer hookup priorities
August, 2013	Sewer use regulations
August, 2013	FY '15 Operational Budget review
September, 2013	Community House Facilities Mgr.
September, 2013	Revenue Collection Software/separate charges for drop-off
September, 2013	FY '15 Capital budget review
September, 2013	Director's Performance Evaluation

It was requested that J. Parisi furnish the Transfer Station traffic count